



2022–2023 Financial report



Community Information
& Support Victoria

Helping local communities

Treasurer's Report

I am pleased to present the Treasurer's Report for the 2023 financial year. It has been another year of increases in living costs (e.g. housing, power and food) along with interest rates. This places pressure on communities, especially the disadvantaged, elderly and those living remotely.

For the financial year ending 30 June 2023, CISVic generated a deficit of \$155,391 (2022: \$160,060). There has been a \$156,492 increase in grant income, but base funding has reduced to pre-COVID levels. This return to pre-COVID levels in funding is despite demand for CISVic services increasing by 56%.

CISVic receives majority of funding from the Department of Social Services through the Emergency Relief consortia arrangement. Additional funding received from State government departments includes the delivery of the Power Saving Bonus. Grants from local Councils has increased from \$184,310 in 2022 to \$216,587 in 2023.

Major expenditures continue to be Consortia distributions to members and CISVic wages. Wages expense has decreased due to a reduction in staff numbers and a shift of some expenditure into an outsourced model. Other expenditures continue to increase reflecting inflationary pressures.

CISVic's balance sheet remains strong with net assets at year-end of \$867,935 (2022: \$1,023,326). Net assets is due to cash and cash equivalents. Net cash outflow from operating activities of \$413,311 (2022: \$3,789 net cash inflow). CISVic continues to have enough cash reserves to support its ongoing operations. CISVic invests surplus cash in low-risk cash investments and uses earnings to offset administrative expenses.

The Board balances the needs of member agencies, the development of the CISVic team, with the financial stability of CISVic. The Board will utilise the accumulated surplus for the benefit of member agencies.

As outgoing Treasurer, I would like to acknowledge the efforts of the CISVIC management team. They deliver CISVIC's services at the high levels our members expect while also managing costs and pursuing funding opportunities.

Anjali Illesley

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Financial Statements

For the Year Ended 30 June 2023

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

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Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Statement of Profit or Loss and Other Comprehensive Income For the Year Ended 30 June 2023

	Note	2023 \$	2022 \$
Revenue			
Grant income	4	4,138,663	3,982,171
Fees & charges		25,894	123,567
Donations		13,109	15,980
Interest		1,155	2,136
Members fees		16,850	16,150
Sale of goods		29,308	24,944
Other income		545	-
Total Revenue		4,225,524	4,164,948
Expenses			
DSS Consortia distributions		(2,451,553)	(2,595,393)
Wages expense		(961,441)	(1,010,054)
DEECA projects distribution		(185,095)	-
Client support services		(184,852)	(293,719)
Superannuation		(101,340)	(92,115)
IT expenses		(94,477)	(86,670)
Amortisation		-	(45,564)
Accounting fees		(31,894)	(28,710)
Telephone & internet expense		(15,453)	(27,405)
Advertising expenses		(107,214)	(21,376)
Printing & stationery		(11,757)	(16,660)
Staff training		(17,299)	(15,143)
Audit fees		(12,000)	(13,480)
Other expenses		(18,697)	(11,606)
Fees & permits		(2,425)	(10,089)
Cleaning expenses		(13,171)	(9,918)
Professional fees		(50,840)	(9,874)
Insurance		(31,583)	(9,129)
Rental expenses		(66,624)	(7,689)
Utilities expense		(7,526)	(6,753)
Staff expenses		(4,504)	(6,110)
Depreciation		(7,076)	(4,651)
Repairs & maintenance		(3,139)	(1,759)
Bank fees		(955)	(996)
Bad debts		-	(145)
Total Expenses		(4,380,915)	(4,325,008)
Surplus/(deficit) for the year		(155,391)	(160,060)
Other comprehensive income			
Other comprehensive income		-	-
Total comprehensive income for the year		(155,391)	(160,060)

The accompanying notes form part of these financial statements.

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Statement of Financial Position

As At 30 June 2023

	Note	2023 \$	2022 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	817,162	1,231,653
Trade and other receivables	6	258,347	640
Other assets	8	39,909	38,032
TOTAL CURRENT ASSETS		<u>1,115,418</u>	<u>1,270,325</u>
NON-CURRENT ASSETS			
Property, plant and equipment	7	10,871	16,767
TOTAL NON-CURRENT ASSETS		<u>10,871</u>	<u>16,767</u>
TOTAL ASSETS		<u>1,126,289</u>	<u>1,287,092</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	9	83,926	112,161
Employee benefits	10	118,770	141,976
Income in advance		45,292	-
TOTAL CURRENT LIABILITIES		<u>247,988</u>	<u>254,137</u>
NON-CURRENT LIABILITIES			
Employee benefits	10	10,366	9,629
TOTAL NON-CURRENT LIABILITIES		<u>10,366</u>	<u>9,629</u>
TOTAL LIABILITIES		<u>258,354</u>	<u>263,766</u>
NET ASSETS		<u>867,935</u>	<u>1,023,326</u>
EQUITY			
Accumulated surplus		867,935	1,023,326
TOTAL EQUITY		<u>867,935</u>	<u>1,023,326</u>

The accompanying notes form part of these financial statements.

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Statement of Changes in Equity For the Year Ended 30 June 2023

2023

	Accumulated Surplus	Total
	\$	\$
Balance at 1 July 2022	1,023,326	1,023,326
Deficit for the year	(155,391)	(155,391)
Balance at 30 June 2023	867,935	867,935

2022

	Accumulated Surplus	Total
	\$	\$
Balance at 1 July 2021	1,183,386	1,183,386
Deficit for the year	(160,060)	(160,060)
Balance at 30 June 2022	1,023,326	1,023,326

The accompanying notes form part of these financial statements.

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Statement of Cash Flows For the Year Ended 30 June 2023

	2023	2022
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts in the course of operations	4,354,520	4,765,807
Interest received	1,155	2,002
Payments to suppliers and employees	(4,768,986)	(4,764,020)
Net cash provided by operating activities	14 <u>(413,311)</u>	<u>3,789</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of property, plant and equipment	<u>(1,180)</u>	(15,107)
Net cash used in investing activities	<u>(1,180)</u>	<u>(15,107)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Repayment of lease liabilities	<u>-</u>	(45,564)
Net cash used in financing activities	<u>-</u>	<u>(45,564)</u>
Net (decrease)/increase in cash and cash equivalents held	(414,491)	(56,882)
Cash and cash equivalents at beginning of year	<u>1,231,653</u>	1,288,535
Cash and cash equivalents at end of financial year	5 <u><u>817,162</u></u>	<u><u>1,231,653</u></u>

The accompanying notes form part of these financial statements.

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Notes to the Financial Statements For the Year Ended 30 June 2023

The financial report covers Community Information & Support Victoria Inc. (the 'Association') as an individual entity. Community Information & Support Victoria Inc. is a not-for-profit Association, incorporated in Victoria under the *Associations Incorporation Reform Act 2012*.

The functional and presentation currency of Community Information & Support Victoria Inc. is Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of Preparation

In the opinion of the Board, the Association is not a reporting entity since there are unlikely to exist users of the financial statements who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 *Presentation of Financial Statements*, AASB 107 *Statement of Cash Flows*, AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors* and AASB 1054 *Australian Additional Disclosures*.

The financial statements and material accounting policies all comply with the recognition and measurement requirements in Australian Accounting Standards.

2 Summary of Significant Accounting Policies

(a) Revenue and other income

Revenue from contracts with customers

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Association expects to receive in exchange for those goods or services.

Generally the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability.

None of the revenue streams of the Association have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations.

Notes to the Financial Statements

For the Year Ended 30 June 2023

2 Summary of Significant Accounting Policies (continued)

(a) Revenue and other income (continued)

Specific revenue streams

The revenue recognition policies for the principal revenue streams of the Association are:

Grants

Grants are recognised over the period in which they relate to where the grants are sufficiently specific and fit the recognition requirements of AASB 1058. Any grants that do not meet that criteria are treated as revenue when they gain control of the money or they have met the conditions to receive the funding.

Fees for Service

Fee for service revenue is recognised over the period in which the service relates to.

Other income

Other income is recognised on an accruals basis when the Association is entitled to it.

(b) Income Tax

The Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(c) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(d) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Items of property, plant and equipment acquired for significantly less than fair value have been recorded at the acquisition date fair value.

Notes to the Financial Statements For the Year Ended 30 June 2023

2 Summary of Significant Accounting Policies (continued)

(d) Property, plant and equipment (continued)

Depreciation

Property, plant and equipment is depreciated on a straight-line basis over the asset's useful life to the Association, commencing when the asset is ready for use.

Fixed asset class	Depreciation rate
Office Equipment	25%

(e) Financial instruments

Financial instruments are recognised initially on the date that the Association becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs.

Financial assets

Classification

On initial recognition, the Association classifies its financial assets as measured at amortised cost.

Financial assets are not reclassified subsequent to their initial recognition unless the Association changes its business model for managing financial assets.

The Association's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, foreign exchange gains or losses and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

Impairment of financial assets

Impairment of financial assets is recognised on an expected credit loss (ECL) basis.

Impairment of trade receivables have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Association has determined the probability of non-payment of the receivable and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Notes to the Financial Statements

For the Year Ended 30 June 2023

2 Summary of Significant Accounting Policies (continued)

(e) Financial instruments (continued)

Financial assets (continued)

Where the Association renegotiates the terms of trade receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Other financial assets measured at amortised cost

Impairment of other financial assets measured at amortised cost are determined using the expected credit loss model in AASB 9. On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Financial liabilities

The Association measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Association comprise trade payables, bank and other loans and lease liabilities.

(f) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(g) Leases

At inception of a contract, the Association assesses whether a lease exists.

Lessee accounting

The non-lease components included in the lease agreement have been separated and are recognised as an expense as incurred.

At the lease commencement, the Association recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where the Association believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration less any lease incentives received. The right-of-use asset is depreciated over the lease term on a straight line basis and assessed for impairment in accordance with the impairment of assets accounting policy.

The lease liability is initially measured at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Association's incremental borrowing rate is used.

Notes to the Financial Statements

For the Year Ended 30 June 2023

2 Summary of Significant Accounting Policies (continued)

(g) Leases (continued)

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is remeasured whether there is a lease modification, change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI) or a change in the Association's assessment of lease term.

Where the lease liability is remeasured, the right-of-use asset is adjusted to reflect the remeasurement or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Exceptions to lease accounting

The Association has elected to apply the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. The Association recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

(h) Employee benefits

Employee benefits provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Employee benefits provisions are measured at the present value of management's best estimate of the outflow required to settle the obligation at the end of the reporting period. The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the unwinding of the discount is taken to finance costs in the statement of profit or loss and other comprehensive income.

3 Critical Accounting Estimates and Judgments

The Board make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

Key estimates - employee benefits

As described in the accounting policies, employee benefits provisions are measured at management's best estimate of the expenditure required to settle the obligation at the end of the reporting period. These estimates are made taking into account a range of possible outcomes and will vary as further information is obtained.

Key estimates - receivables

The receivables at reporting date have been reviewed to determine whether there is any objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

Community Information & Support Victoria Inc.

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Notes to the Financial Statements For the Year Ended 30 June 2023

4 Grant Revenue

	2023	2022
	\$	\$
Commonwealth Grants		
Department of Social Services	3,118,068	3,354,371
Department of Health & Human Services	-	31,437
Total Federal Grants	3,118,068	3,385,808
State Grants		
Department of Family, Fairness & Housing	441,753	345,914
Department of Environment, Land, Water and Planning	355,420	-
Department of Jobs, Precincts & Regions	3,960	5,940
Department of Premier and Cabinet	-	42,654
Total State Grants	801,133	394,508
Local Grants		
Glen Eira City Council	129,903	129,310
Moreland City Council	10,722	25,000
Yarra Ranges City Council	75,687	30,000
Banyule City Council	275	-
Total Local Grants	216,587	184,310
Other Grants		
Other	2,875	17,545
Total Grants	4,138,663	3,982,171

5 Cash and Cash Equivalents

Cash on hand	807	821
Bank balances	512,836	928,381
Short-term deposits	303,519	302,451
	817,162	1,231,653

6 Trade and Other Receivables

CURRENT		
Trade receivables	258,347	640
Total current trade and other receivables	258,347	640

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

Notes to the Financial Statements For the Year Ended 30 June 2023

7 Property, plant and equipment

	2023	2022
	\$	\$
Office equipment		
At cost	23,034	21,853
Accumulated depreciation	(12,163)	(5,086)
Total office equipment	<u>10,871</u>	<u>16,767</u>
Total property, plant and equipment	<u><u>10,871</u></u>	<u><u>16,767</u></u>

Movements in carrying amounts of property, plant and equipment

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Office Equipment	Total
	\$	\$
Year ended 30 June 2023		
Balance at the beginning of year	16,767	16,767
Additions	1,180	1,180
Depreciation expense	(7,076)	(7,076)
Balance at the end of the year	<u>10,871</u>	<u>10,871</u>
Year ended 30 June 2022		
Balance at the beginning of year	6,310	6,310
Additions	15,107	15,107
Depreciation expense	(4,650)	(4,650)
Balance at the end of the year	<u>16,767</u>	<u>16,767</u>

8 Other assets

	2023	2022
	\$	\$
Prepayments	<u>39,909</u>	<u>38,032</u>

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Notes to the Financial Statements For the Year Ended 30 June 2023

9 Trade and Other Payables

	2023	2022
	\$	\$
Trade payables	33,194	1,820
GST payable	12,965	1,359
Credit cards	1,426	329
PAYG payable	11,433	11,996
Superannuation payable	31,357	24,063
Accrued expenses	(6,449)	72,594
	<u>83,926</u>	<u>112,161</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

10 Employee Benefits

Current liabilities		
Annual leave	69,861	92,249
Long service leave	48,909	49,727
	<u>118,770</u>	<u>141,976</u>
Non-current liabilities		
Long service leave	10,366	9,629
	<u>10,366</u>	<u>9,629</u>

11 Auditors' Remuneration

Remuneration of the auditor, LDAssurance:

- auditing of the financial statements	10,000	10,000
- preparation of the financial statements	2,000	2,000
Total	<u>12,000</u>	<u>12,000</u>

12 Contingencies

In the opinion of the Board, the Association did not have any contingencies at 30 June 2023 (30 June 2022: None).

13 Related Parties

All Board members of Community Information & Support Victoria Inc act in an honorary capacity. No Board member received or was entitled to receive a fee solely by virtue of their position as a Board member.

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Notes to the Financial Statements For the Year Ended 30 June 2023

14 Cash Flow Information

Reconciliation of result for the year to cashflows from operating activities

Reconciliation of net income to net cash provided by operating activities:

	2023	2022
	\$	\$
Deficit for the year	(155,391)	(160,060)
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit:		
- amortisation	-	45,564
- depreciation	7,076	4,651
Changes in assets and liabilities:		
- decrease/(increase) in trade and other receivables	(257,707)	264,247
- (increase)/decrease in prepayments	(1,877)	(11,632)
- (decrease)/increase in trade and other payables	(28,235)	(157,082)
- increase/(decrease) in income in advance	45,292	-
- increase/(decrease) in employee benefits	(22,469)	18,101
Cash flows from operating activities	(413,311)	3,789

15 Statutory Information

The registered office and principal place of business of the Association is:

Community Information & Support Victoria Inc.
1134 Glen Huntly Road
Glen Huntly, VIC, 3163
Australia

Community Information & Support Victoria Inc.

ABN: 11 365 315 258

Board's Declaration

The members of the board declare that in their opinion:

- there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulations 2022*.

Board member *Anjali Zuley*

Board Member *Whides*

Dated 22 November 2023



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